

F. No. 43020/21/2024-PP.A-III
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel & Training

North Block, New Delhi – 110001

Dated: 21st November, 2024

OFFICE MEMORANDUM

Subject: Implementation of Actions under stage-IV ('Severe+' Air Quality) of revised Graded Response Action Plan (GRAP) in Delhi-NCR steps to be taken-reg.

In view of the severe+ air pollution levels in Delhi, the various Ministries/Departments/Organizations (MDOs) of Central Government are, hereby, advised to adopt the following measures in respect of Offices located in Delhi/NCR, as part of the Actions envisaged by the Commission for Air Quality Management under GRAP, till GRAP-IV is in force:

- i. The officers/ staff shall follow staggered timing, as indicated below:-
(a) 9.00 AM to 5.30 PM
(b) 10.00 AM to 6.30 PM*
 - ii. The officers/ staff using personal vehicles should be encouraged to pool vehicles and to use public transport to minimize the vehicular pollution.*
2. These measures may be adopted by Ministries/Departments/Organizations as per their functional requirements ensuring that it should not have an adverse impact on efficiency and productivity in any manner.
 3. This issues with the approval of competent authority.


(A K Gopal)

Under Secretary to the Government of India
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To

All Secretaries of Ministries/Departments (As per standard list)